
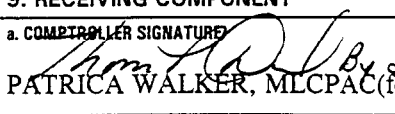
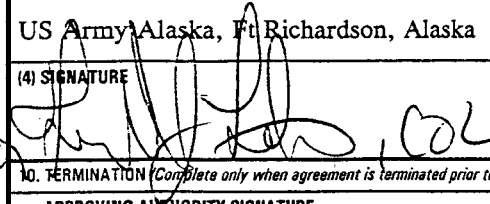
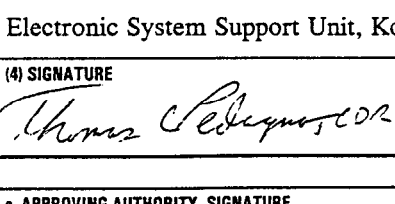


SUPPORT AGREEMENT

1. AGREEMENT NUMBER (Provided by Supplier) WC1SH3-00286 -590		2. SUPERSEDED AGREEMENT NO. (If this replaces another agreement) NEW		3. EFFECTIVE DATE (YYYYMMDD)		4. EXPIRATION DATE (May be "Indefinite") Indefinite	
5. SUPPLYING ACTIVITY				6. RECEIVING ACTIVITY			
a. NAME AND ADDRESS US Army Alaska ATTN: APVR-RRM-DRIS 500 Richardson Drive #6200 Fort Richardson, Alaska 99505-6200				a. NAME AND ADDRESS Electronic Systems Support Unit Kodiak P.O. Box 190049 Kodiak, Alaska 99615			
b. MAJOR COMMAND W8ON69				b. MAJOR COMMAND			
7. SUPPORT PROVIDED BY SUPPLIER							
a. SUPPORT (Specify what, when, where, and how much)				b. BASIS FOR REIMBURSEMENT		c. ESTIMATED REIMBURSEMENT	
See Attached Support Category, Programs and Matrix Beginning Page 3. Custodial Services Refuse Collection and Disposal Utilities Education Services Estimated reimbursable for this agreement				Sq. Ft. of assigned bldg. space Cubic yards at contract rate Metered calculated "A" rate Tuition cost and user fees		\$ 2,483.00 \$ 408.00 \$ 5,782.00 \$ 1,700.00 \$10,373.00	
ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO							
8. SUPPLYING COMPONENT				9. RECEIVING COMPONENT			
a. COMPTROLLER SIGNATURE  KEVIN A. KELLE, LTC, SF, DRM		b. DATE SIGNED 9/20/00		a. COMPTROLLER SIGNATURE  PATRICIA WALKER, MLC PAC (tcp)		b. DATE SIGNED 9/20/00	
c. APPROVING AUTHORITY MICHAEL W. FULLER, COL, GS, Chief of Staff				c. APPROVING AUTHORITY (1) TYPED NAME THOMAS PEDAGNO, CDR, (COMMANDING OFFICER)			
(2) ORGANIZATION US Army Alaska, Ft Richardson, Alaska		(3) TELEPHONE NUMBER (317) 384-2180		(2) ORGANIZATION Electronic System Support Unit, Kodiak		(3) TELEPHONE NUMBER (907) 487-5313	
(4) SIGNATURE  MICHAEL W. FULLER, COL		(5) DATE SIGNED 20 OCT 00		(4) SIGNATURE  THOMAS PEDAGNO, CDR		(5) DATE SIGNED 9/21/00	
10. TERMINATION (Complete only when agreement is terminated prior to scheduled expiration date.)							
a. APPROVING AUTHORITY SIGNATURE		b. DATE SIGNED		c. APPROVING AUTHORITY SIGNATURE		d. DATE SIGNED	

a. The receiving components will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)

b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of

See Page 6. Para 15

prior to changing or cancelling support.

c. The component providing reimbursable support in this agreement will submit statements or costs to:

See Page 8. Para 5

d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DOD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.

e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

ADDITIONAL GENERAL PROVISIONS ATTACHED:



YES



NO

12. SPECIFIC CONDITIONS (As appropriate: a.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

ATTACHMENTS TO ISA 590	DESCRIPTION-	PAGE NO#
Attachment I	Support Category, Program Director, and POC Matrix	3 I
Attachment II	Standard Provisions	5
Attachment III	Distribution List	7
Attachment IV	Financial Provisions	8
Attachment V	Specific Provisions	11
Attachment VI	Cost Calculations	38
Attachment VII	Environmental Institutional Control	41

ADDITIONAL SPECIFIC PROVISIONS ATTACHED:



YES



NO

PD	Responsible Activity & Support Category	Svc No	Basis of Reimbursement	Non-reimb Cost	Reimbursable Cost	POC	Phone No	ISA Page No
G2/G3	Director of Plans, Training, Security and Mobilization (DPTSM)							
	Disaster Preparedness		Non-reimbursable			Plans Officer	384-2284 353-9973 873-1209	11
G6	DOIM/59th Signal Battalion							
	Mail Service	a17	Non-reimbursable			Mail and Distribution	384-0307 353-6898 873-4447	13
	Postage Service (Mail)	a17	Actual cost			Mail and Distribution	384-0307 353-6898 873-4447	13
	Telephone System Management	a15	Long distance and incremental charges			Telephone Maintenance	384-0173	14
DPW	Directorate of Public Works (DPW)							
	Common Use Facility Construction, Operations, Maintenance and Repair	a40 a41	Non-reimbursable			Customer Service Operations	384-3177 353-7192 873-4589	15
	Custodial Services	a57	Sq. Ft. of assigned building or space		\$2,483.00	Contracting Representative	384-1824 353-6243 873-1215	16
	Entomology Services; Indoor and Outdoor Pest Control		Reimbursable above base level support			Entomology Operations Pest Control	384-2990 353-6296 873-1281	17
	Environmental Cleanup	a65	Actual cost per incident			Environmental	384-3003 353-6249 873-4665	18
	Environmental Compliance	a66	Actual cost of cleanup and training tuition cost			Environmental	384-3003 353-6249 873-4665	20
	Facility Construction and Major Repair		Actual cost of project			Project Management	384-3008 353-6243 873-1132	22
	Facility Maintenance and Minor Repair	a31 to a39	Actual cost of project			Operations	384-0098 353-6296 873-4589	24
	Fire Protection a. Routine b. Special requirements c. Maintenance of Fire Extinguishers (discharged for other than to put out fires)	a68	a. Non-reimbursable b. Actual cost c. Actual cost when discharged for other than fire suppression			Fire Chief	384-0774 353-6485 873-4625	27

ED	Responsible Activity & Support Category	Svc No	Basis of Reimbursement	Non-reimb Cost	Reimbursable Cost	POC	Phone No	ISA Page No
DPW	Directorate of Public Works (DPW) (Cont'd)							
	Refuse Collection and Disposal	a60	Cubic yards at prevailing contract rate		\$408.00	Road/Ground Operations	384-1717 353-6296 873-4589	29
	Utilities: a. Steam b. Water c. Waste Water d. Electric e. Other (such as gas)	a44 a45 a46 a47 a48	Metered or Sq. Ft., Calculated at the "A" rate		\$5,782.00	Operations Utility Engineer	384-1717 384-3519 353-7422 873-4582	30
	Other Units/Program Directors							
716 th EOD	Explosive Ordnance Disposal		IAW AR 75-15/AFJI 32-3002			MP Desk 716 th EOD	384-0823 384-7603	31
P M	Provost Marshall a. Law Enforcement Services b. Physical Security c. Vehicle/Weapons Registration	a77 a78	a. Non-reimbursable b. Special requirements c. Special requirements			Law Enforcement	384-0825 353-7886	32
DCA	Child and Youth Services	a11	Individual user fees			Child and Youth Services	384-2031	33
	Education Services	a14	Tuition cost and user fees		\$1,700.00	Education Officer	384-0970	34
	Morale, Welfare and Recreation Activities	a13	Individual user fees			Library	384-1648 353-2645	35
EEO	Equal Employment Opportunity (EEO) Services	a92	Direct incremental costs attributable to Receiver			EEO Office	384-2080 353-9063	36
Safety	Safety and Occupational Health	a95	Off-post inspections based on sq. ft., to include travel and per diem			Director	384-2329 353-7412 873-1129	37
				ISA Total	\$10.373.00			

Standard Provisions

1. The purpose of this Interservice Support Agreement (ISA) is to establish guidelines and procedures for providing administrative and logistical support to United States Coast Guard (USCG), hereafter referred to as the Receiver, by U.S. Army Alaska (USARAK), hereafter referred to as the Supplier. The support addressed in this ISA is provided by USARAK command elements at Fort Richardson, Alaska in coordination with and subsequent to, and the approval of the Receiver.
2. This ISA is authorized and written in accordance with (IAW) DoDI 4000.19, AR 5-9, Defense Finance and Accounting Service-Indianapolis Regulation 37-1 and USCINCPACINST 4000.2N. Any USARPAC supplements to these Army regulations also apply.
3. Receiver's mission: To provide and support USCG electronics, technology, and informational systems throughout Alaska. To align and-partner with USCG customers, program managers, in turn, yielding a favorable work environment and positive training opportunity for USCG members. To provide continuous support, fulfill maintenance requirements and deliver systems and services as new technology is introduced, i.e. Electronic Systems Unit Kodiak.
4. Review the financial provisions of this agreement annually, or as requested by either the Supplier or Receiver. Review the specific provisions triennially, or as requested by either the Supplier or Receiver. Forward all contested matters of support contained herein to respective higher headquarters for disposition and further direction.
5. Receiver maintains exclusive use of their assigned portion of building 984, located on Fort Richardson, Alaska 99507-7000, as specified in Real Estate Permit "TBD". Receiver maintains exclusive use of any facility or portion thereof, financed by, or constructed for/by Receiver. Control of facilities reverts to USARAK when no longer required by Receiver and Receiver notifies Supplier. NOTE: Real Estate Permits will not be completed for at least six months
6. Receiver will report all violations or suspected violations of security to the DPTSM, Security Division @ 384-2208. This responsibility includes incidents falling within the purview of DoD Reg 5200.1-R, AR 380, AR 381, and AR 604 Series.
7. Receiver personnel will abide by all post and installation regulations, directives, and policies, to include postal, fire, safety, security, and similar administrative procedures. Receiver personnel are permitted use of post and installation facilities on the same basis as Supplier personnel.
8. Should the Receiver fail to accept full quantity of reimbursable support provided for herein, the Supplier will make reasonable efforts to absorb and/or redistribute excess supplies or services. If redistribution or absorption cannot be accomplished, the Receiver shall reimburse (the Supplier) for any losses incurred by the Supplier.

Standard Provisions
(Continued)

9. Any contracts initiated by the Receiver or Receiver agency which has potential impact on the maintenance, repair, and/or modification of any real property owned or controlled by USARAK must first be reviewed by the Directorate of Public Works; then receive prior written approval of the Garrison Commander and/or Post Commander of the respective installation. (This provision includes contracts for utilities, refuse collection/disposal, and the renovation or alteration of the interior/exterior of the facility, etc.) The Receiver or Receiver agency is responsible for all costs, expenses and damages resulting from such a contract unless the Post Commander provides prior written relief from such responsibility.
10. If the Receiver requires available service not addressed within this agreement, the Receiver may submit a DD Form 448 (Military Interdepartmental Purchase Request) to the applicable budget office of the organization providing such service. If service is required on a recurring basis (at least once annually), the Receiver will submit a written request to append the additional service into this agreement. Submit request to U.S. Army Alaska, Directorate of Logistics, Defense Regional Interservice Support (DRIS) Office, ATTN: APVR-RRM-DRIS, 600 Davis Highway #6200, Fort Richardson, Alaska 99505-6200.
11. Services are provided during posted hours of operation. Services shall be equal to those provided the Supplier's own military force; and within established USARAK standards and guidelines.
12. Services offered by other agencies located within close proximity of USARAK Command elements include: Printing by the Defense Automated Printing Service, Defense Finance and Accounting Service by the Defense Military Pay Office, Medical services by US Army Medical Activity.
13. This agreement will remain in effect during implementation of OPLANS to the best ability of the Supplier.
14. Receiver point of contact:
Electronic Systems Support Unit Kodak
PO Box 190049
Kodak, Alaska, 99615
Executive Officer (907) 487-5026
E-mail Address: tdurand@cgalaska.uscg.mil
Electronic Support Detachment Anchorage (907) 271-6771
E-mail Address: glambert@cgalaska.uscg.mil
15. Supplier point of contact:
U.S. Army Alaska
ATTN: APVR-RRM-DRIS
600 Richardson Drive #6200
Fort Richardson, Alaska 99505-6200
Phone: (907) 384-7094 Fax: (907) 384-2166
AK Defense Service Network (DSN) Access Code: 317

Distribution List

1 - USARPAC, ATTN: APLG-PM, Fort Shafter, and HI 96858-5100
1 - DFAS Honolulu Operating Location, ATTN: DFAS-PC/AOAA, Ford Island, and
Pearl Harbor, HI 96860-7553
1 - CPOC
1 - 172 SIB APVR-WLB-CO
1 - Garrison Cdr FRA APVR-RGC (FRA)
1 - Post Cdr APVR-RPC (FRA)
1 - 59th Sig Bn AFSP-AAO-FD
1 - ALEC APVR-RLE-SM
1 - DPW APVR-RPW
1 - DOL APVR-RDL
1 - DRM APVR-RRM
1 - DRM APVR-RRM-BB
1 - DCA APVR-RCA
1 - DPTSM APVR-RPTM
1 - DOC APVR-RDOC
1 - Inst Chap APVR-CH
1 - IG APVR-RIG
1 - SJA APVR-RJA
1 - PAO APVR-RPO
1 - Safety APVR-RDZ
1 - IRA APVR-RIR
1 - EEO APVR-REEO
1 - CPAC APVR-RCP
1 - AG APVR-RAG

1- Electronic Systems Support Unit Kodiak
P.O. Box 190049
Kodiak, Alaska, 99615

Financial Provisions

1. Measurable mission-unique, above-base level of support is reimbursable, and is charged IAW DA policies and DOD instructions throughout the duration of this agreement. Supplier will charge Receiver for incremental costs directly attributable to the Receiver. NOTE: During the next two to four years, numerous installation functions will be under A-76 studies, resulting in possible conversion to contracts. If future services convert to contractual arrangements, charges identified within this agreement will be IAW applicable contract terms and costs.

2. The Receiver will provide a DD Form 448 [Military Interdepartmental Purchase Request (MIPR)] to the Supplier for any required support. The MIPR will reflect a complete accounting classification to be charged; and it will include a point of contact and telephone number. The Receiver and Supplier will verify annually that a correct Bill-To address is on record with the Defense Finance Accounting Service (DFAS) .

3. The Supplying activities will forward a DD Form 448-2 (Acceptance of MIPR) to the Receiver acknowledging a commitment to provide any requested support.

4. Funding and Reimbursement Arrangement: Billings are processed by the Defense Finance Accounting Service, Honolulu-Operating Location, Ford Island, Pearl Harbor, and Hawaii. Billings are processed using Standard Form 1080 billing procedures (Voucher for Transfer between Appropriations and/or Funds). Supplier submits Standard Form 1080 to the applicable office address code. Billings are due when received by the billing office, and become delinquent if payment is not made within 60 days following the respective billing date.

5. Receiver's DODAAC: 246000
Receiver's UIC: C53602

Receiver's Bill-To address
Electronic Systems Unit Kodiak
P.O. Box 190049
Kodiak, Alaska 99615

6. The Supplier's Accounting Office address
Defense Finance Accounting Service
Honolulu-Operating Location
ATTN: DFAS-PC/AOAA
Building 77, Box 1392
Ford Island, Pearl Harbor, HI 96860-7553

7. USCG will utilize:

<u>Bldg No.</u>	<u>Sq. Ft.</u>	<u>Category Code</u>	<u>Real Estate Permit No.</u>	<u>Location</u>
984	3,733	131-85	TBD	FRA

NOTE: Receiver shall obtain written authorization and approval from the DPW prior to changing usage of any facility, either whole or in part. Receiver will not acquire additional facility space on the installation (or relinquish space to another Receiver or unit) without prior written approval and coordination by the DPW. When facilities are no longer required, control revert to USARAK. (This pertains only to Army-owned facilities.)

Financial Provisions
(Continued)

8. Manpower of activity supported:

<u>Ft Richardson</u>	
<u>6</u>	Enlisted
<u>6</u>	Total

9. Cost of civilian labor for FY00 is subject to an additional charge of 24.6% (civilian Benefit rate) to cover personnel benefits: plus an additional 25% for COLA when General Schedule (GS) employees are utilized. NOTE: Civilian benefit rates may vary from year to year. Contract labor is charged at contract cost. Overtime labor must be authorized in advance, and is charged at prevailing rates.

10. Reimbursement estimates are based on fiscal year end 99 cost summaries and/or estimated consumption figures. If a more accurate determinant exists it is used. Support provided through contractual arrangements is charged at the contracted rate. Price for supplies is derived from standard price lists or equivalent guidance. NOTE: Although the DoDI requires that costs be reviewed annually to ensure continued accuracy of estimated reimbursements, limiting factors may preclude accomplishment. In such case, inflation rates designated within the DoD Comptroller's Annual Inflation Guidance will be applied to any estimated costs within this agreement.

11. Reimbursable charges (paragraph 12) are based upon estimates at the time of this writing. Estimates (MIPR amounts) may periodically increase due to change in future year costs or special Receiver requirements. Overestimated charges will be refunded to the Receiver through the MIPR process during the applicable fiscal year.

12. Submit MIPRs (or other mutually agreed upon Non-DoD funding documents) to the supplying activities as follows:

<u>Activity</u>	<u>Categories (Services)</u>	<u>Amount</u>
U.S. Army Alaska	Mail service	
59th Signal Battalion	Postage service (Mail)	
ATTN: AFSP-ASD	Telephone Systems Management	
600 Richardson Drive #7100		
Fort Richardson, Alaska		
99505-7100		
	TOTAL MIPR AMOUNT:	\$ _____
U.S. Army Alaska	EOD Support	
Directorate of Plans,		
Training, Security, and		
Mobilization		
ATTN: APVR-RPTM-RM		
600 Richardson Drive #6300		
Fort Richardson, Alaska		
99505-6300		
	TOTAL MIPR AMOUNT:	\$ _____

Financial Provisions
(Continued)

U.S. Army Alaska	Police Service	
Provost Marshal	Security (special requirements)	
ATTN: APVR-RLE-UPM		
600 Richardson Drive, #7200		
Fort Richardson, AK		
99505-7200		
	TOTAL MIPR AMOUNT	\$
U.S. Army Alaska		
Directorate of Community	Child and Youth Services	
Activities	Education Services	\$1,700.00
ATTN: APVR-RCA-RMA		
Headquarters Loop		
Fort Richardson, Alaska		
99505-6600		
	TOTAL MIPR AMOUNT:	\$1,700.00
U.S. Army Alaska	Common Use Facility Construction	
Directorate of Public Works	Operations, Maintenance and Repair	
ATTN: APVR-RPW-BM	Custodial Services	2,483.00
730 Quartermaster Road	Entomology Services	
Fort Richardson, Alaska	Environmental Cleanup	
99505-6500	Environmental Compliance	
	Facility Construction and Major Repair	
	Facility Maintenance and Minor Repair	
	Fire Protection	
	Refuse Collection and Disposal	408.00
	Utilities	5,782.00
	TOTAL MIPR AMOUNT	\$ 8,673.00

Directorate of Plans, Training, Security and Mobilization
DISASTER PREPAREDNESS

SUPPLIER WILL: Provide a program to minimize the loss of operational capability caused by enemy attacks, major accidents, and natural disasters. Integrate disaster planning, training, and resource employment into a single program. Protect DoD resources from the effects of enemy attack, and restore primary mission assets following an attack. Minimize the effects of major accidents and natural disasters, and restore primary mission assets following them. Support civil authorities during major accidents and disasters. Protect the public. Mitigate public health and safety concerns in the event of major accidents or incidents involving DoD resources.

Provide DoD personnel with the best available physical protection from the effects of war or natural disaster (earthquakes, floods, hurricanes, volcanic eruption, or tornadoes). *NOTE:* The facility must provide shelter protection against wartime, nuclear, biological, chemical, and peacetime disasters while maintaining mission capability.

Provide appropriate and adequate disaster training for Receiver personnel.

Provide emergency heat and/or water upon occurrence of power/heat loss resulting from harsh winter conditions (-40 degrees Fahrenheit or colder).

Provide an effective system to quickly disseminate disaster information to the affected personnel. *NOTE:* The Installation warning system must be designed for operation during disaster conditions.

Provide support to the Receiver in the event of a disaster. Establish command and control. Notify and update populace. Protect facilities, materiel, and people. Coordinate with local authorities. Maintain command and control. Clear access routes. Implement firefighting, search and rescue, casualty care, preventive medicine, damage control, casualty assistance, and mission impact assessment. Implement remains recovery, identification, and disposition. Establish displaced persons registry. Cordon hazardous areas. Restore critical assets. Restore primary mission capability. Request help when necessary. Reassess the situation. Assess stocks of food and water. Implement rumor control, sanitation control, and medical treatment, etc.

Ensure alarm signals are compatible with local systems.

RECEIVER WILL: Comply with Supplier's regulations and directives.

NOTE 1: As a fundamental prerequisite for an effective disaster response capability, personnel assigned disaster preparedness program responsibilities will be scheduled for formal courses as soon as possible. They will be involved in on-the-job training to develop functional expertise. The disaster preparedness staff will determine refresher training frequency and duration.

NOTE 2: In the event of a disaster, notify personnel in the most expeditious method available. If standardized alarm signals are used, a 3-5 minute steady tone on sirens, horns, or other devices is an attention or alert warning. People should listen to local radio, television, or public address announcements for emergency information. A 3-5 minute wavering tone on sirens or a series of short blasts on horns (or other devices) is an attack or fallout arrival warning. People should take cover and other protective actions immediately.

Directorate of Plans, Training, Security and Mobilization
DISASTER PREPAREDNESS
(Continued)

NOTE 3: This program includes policies and procedures for plans and operations during pre, trans, and post periods. It includes procedures for responding to peacetime disasters and for helping civil authorities during civil emergencies and during President declared and undeclared peacetime natural disasters. The program also includes requirements for disaster preparedness training, materiel, and exercises.

NOTE 4: All DoD and military personnel are required to participate in the Disaster Preparedness Program.

POC: FRA, Plans Officer, 384-2284
FWA, 353-9773
FGA, 873-1209

Basis for reimbursement:
Non-reimbursable

DOIM/59th Signal

MAIL SERVICE

SUPPLIER WILL: Provide acceptance, sorting, routing and delivery of incoming and outgoing official mail and distribution.

Provide briefing and instruction on duties and responsibilities of Mail Control Officer.

RECEIVER WILL: Comply with applicable regulations and directives.

POC: FRA, Mail and Distribution Branch, 384-0307
FWA, 353-6898
FGA, 873-4447

Basis for reimbursement:
Non-reimbursable

POSTAGE SERVICE
(Mail)

SUPPLIER WILL: Provide postage.

RECEIVER WILL: Comply with applicable regulations and procedures.

POC: FRA, Mail and Distribution Branch, 384-0307
FWA, 353-6898
FGA, 873-4447
FRA, 59th Signal Battalion, 384-1200

Basis for reimbursement:
Reimbursable; actual cost

DOIM/59th signal

TELEPHONE SYSTEMS MANAGEMENT

SUPPLIER WILL: Provide telephone systems and lines for:

a. Class A: Telephone lines that permit access to central offices toll trunks, and Defense Service Network (DSN).

b. Class C: Telephone lines for conducting official government business without access to trunking capability.

Provide telephone lines for incoming calls and lines for intraswitch calling.

Ensure service meets operational goals.

Provide, through DoD channels, facility upgrades to satisfy Receiver requirements.

RECEIVER WILL: Comply with Supplier's regulations and directives.

POC: FRA, 59th Signal Battalion, Telephone Maintenance, 384-0173
FRA, 59th Signal Battalion, HRO 384-1200

Basis for reimbursement:

Non-reimbursable; routine

Reimbursable; long distance charges and applicable incremental costs (to include operator services, directory assistance, dialing assistance, etc.)

Directorate of Public Works
COMMON USE FACILITY CONSTRUCTION, OPERATIONS,
MAINTENANCE, AND REPAIR

SUPPLIER WILL: Provide operation, maintenance, repair, minor construction and alteration of common use infrastructure, i.e. roads, grounds, surfaced areas, miscellaneous structures, real property, installed equipment, common benefit signs, energy consumption, street cleaning and beautification projects.

Remove snow/ice on common use areas (such as roads) IAW with the installation snow and ice removal plan. NOTE: Exclusive-use parking lots and fenced compounds are the responsibility of the tenant occupying the building.

Provide snow/ice removal and grass mowing within available resources. Remove snow/ice and mow grass in all common-use areas beginning approximately 51 feet away from each building to include shared parking lots, streets, roads, etc.

NOTE: Tenants are responsible for snow/ice removal and mowing from the side of the building out 50 feet to where the standard support level begins, and for all sidewalks regardless of length.

RECEIVER WILL: Submit DA 4283 (Facilities Engineering Work Request) to DPW, Customer Services Branch as services are required. Call DPW for maintenance and repair services.

Remove snow and ice in Receiver-use areas, i.e. sidewalks, stairs, and porches, parking lots and fenced compounds. Request services from DPW as required. **NOTE:** Ice melting compound is sometimes available at the Self-Help Store. Call the installation Self-Help Store for details. Housing occupants receive Self-Help services by presentation of a Self-Help card. Building occupants (including Receivers) must submit a delegation of authority form (DA Form 1687) to receive Self-Help services. Receivers are required to attend mandatory training from the Self-Help Store before they can draw materials.

POC: FRA, Customer Services Branch, 384-3177/3664/3520
FRA, Maintenance and Repair, 384-3664
FRA, Self Help Store, 384-3681

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Non-reimbursable

Directorate of Public Works

CUSTODIAL SERVICES

SUPPLIER WILL: Provide contract custodial, inspection and cleaning services IAW the current Custodial Contract. Provide custodial support for offices, common use areas, shops, and storage areas on a fully reimbursable basis as requested by Receiver.

Provide base level custodial services one time per week for latrine areas open to the general public only. Base level of support includes: Scouring and disinfecting urinals and toilets inside and out, sweeping and mopping floor, cleaning and polishing mirror, refilling all paper hand towels and toilet paper dispensers, refilling the soap dispenser, emptying bathroom trash to the outside dumpster and cleaning and wiping all sinks and counter tops.

Provide reimbursable, above base level of support each week that include: Emptying all trash receptacles in the offices and shop spaces to the outside dumpster, and sweeping and mopping all tiled flooring in the hallway, and the four office spaces.

Provide reimbursable, above base level of support periodically (one time per year or annually) that includes: stripping and waxing tiled floors, i.e., floor maintenance cleaning in office spaces, hallways and bathrooms, carpet cleaning, high dusting and light fixture cleaning.

RECEIVER WILL: Submit for approval, a written request for custodial services (to include periodic custodial services) to: DPW, ATTN: Contract Management Branch, Building 724, ERA. Submit an Engineer Work Request (DA Form 4283) to DPW Customer Services Branch, FWA; or to Customer Services Branch, FGA for custodial services. Reimburse for all above base level of support services provided by the Supplier.

Furnish all replacement supplies of toilet paper, paper hand towels and hand soap for contractor refilling.

Notify the DPW custodial contracting officer's representative (COR) when a building will be closed for an extended period of time.

Appoint a custodial coordinator. Provide DPW a memorandum identifying the custodial coordinator. *NOTE:* Custodial coordinator shall report deficiencies in janitorial performance to the inspector by 0830 each workday for corrective action.

POC: FRA, DPW, COR, 384-1824/3006
FRA, DPW, Engineering Division, 384-0532
FRA, DPW, Contract Management, 384-3054

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Reimbursable; sq. footage of assigned building(s) or space

Directorate of Public Works

ENTOMOLOGY SERVICES

SUPPLIER WILL: Provide abatement and control measures directed against insects, rodents, weeds, fungi, reptiles, animals or plants that are determined by the Supplier to be undesirables. **NOTE:** These undesirables may be discovered at any time. However, the seasons and available food sources often determine the volume of undesirable animal and plant life. Abatement and control measures include: routine treatment of grounds, buildings, equipment, supplies and other common carriers as necessary.

Perform scheduled entomology services in dining facilities, vacant quarters, dependent schools, etc.

Perform services as requested (on service orders) within time frames stated in the Facility Maintenance and Minor Repair category of this ISA.

Perform services on Standing Operation Orders for common areas at Forts Richardson and Greely; and by service order at Fort Wainwright.

RECEIVER WILL: Call the DPW Customer Services Division for service as required, or submit work requests to DPW citing the last three digits of the agreement number (590).

Notify pregnant and allergic employees located in/near the affected spraying area prior to pest treatment.

Obtain prior written approval from DPW before purchasing, stocking, or applying any chemicals/products covered by this section.

Reimburse Supplier for all above base level and mission-unique support.

Comply with DPW regulations and directives to include Standing Operating Procedures (SOP), Letter of Instruction (LOI), etc., which may be obtained from the DPW Entomology Office.

POC: FRA, DPW, Entomology, 384-2990/0104
FRA, Customer Services Branch, 384-3177/3664/3520

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Reimbursable, above base level support

Directorate of Public Works

ENVIRONMENTAL CLEANUP

SUPPLIER WILL: Clean up spills or contamination caused by Receiver, if the Receiver requests assistance or fails to respond in an appropriate and timely manner. *NOTE:* Costs will be reimbursed based on actual work hours, equipment usage, transportation, chemical costs, contract costs and disposal.

Provide collection of used oil, recyclable fuels, and hazardous waste. Respond to spills and releases, non-routine clean-up, chemical analysis of unknowns. Provide guidance on solid waste disposal, and interface with regulatory agencies.

RECEIVER WILL: Comply with all USARAK, DA and applicable state and federal regulations and requirements relating to environmental and natural resource management, including, but not limited to regulations and requirements associated with the handling and storage, utilization, and disposal of hazardous materials, substances, or wastes. Report immediately all spills of reportable quantities of hazardous materials, substances, or wastes to the Alaska Department of Environmental Conservation (ADEC) through the Environmental Resources Department, US Army Alaska and the Post Fire and Emergency Services at Forts Richardson, Wainwright and Greely.

Be responsible and indemnify the Supplier and hold Supplier harmless for environmental conditions sustained in connection with the activities undertaken pursuant to this agreement. (Among other things, this provision provides for Receiver to reimburse Supplier for any and all damages, including natural resources damages, sustained in connection with the activities undertaken to this agreement.)

Perform cleanup and disposal of spills caused by Receiver's operations using environmentally and legally acceptable methods.

Bear financial responsibility for clean up, disposal and restoration in the event an incident caused by the Receiver results in a reportable spill.

Reimburse costs associated with work the Supplier performs to clean up any spill caused by the Receiver, when services are requested by the Receiver.

Provide, upon request from Supplier, information pertaining to environmental aspects of Receiver's operations conducted pursuant to this Agreement. (Such information may include, but is not limited to, information regarding air, stormwater, wastewater, and other emissions associated with Receiver's operations.) Provide written notice to the Supplier a minimum of thirty (30) days prior to any planned change in Receiver's operation that may affect air, stormwater, wastewater, and other emissions. *NOTE:* The Supplier shall reserve the right to approve or disapprove such planned changes, where such changes could affect USARAK's or DA's obligations under a permit or by law or regulation.

POC: FRA, Environmental Dept, 384-3003/3093
FRA, Fire and Emergency Services, 384-0774/0778
FRA, Customer Services Branch, 384-3177 (Submit 4283's here)

Directorate of Public Works

ENVIRONMENTAL CLEANUP
(Continued)

SEE SPECIAL ENVIRONMENTAL INSTITUTIONAL CONTROL (ATTACHMENT VII) TO THIS ISA.

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Reimbursable, actual cost per incident

Directorate of Public Works

ENVIRONMENTAL COMPLIANCE

SUPPLIER WILL: Administer programs for the control of water (wastewater, stormwater and drinking water), noise, hazardous waste (HW), hazardous material (HM), and other forms of pollution prevention including resource recovery programs. Provide identification, advice and assistance for the proper disposal of all hazardous waste. Conduct quarterly Environmental Compliance Audit of the Receiver as required. Provide services and assistance in measuring air and water quality, noise level, hazardous material/hazardous waste contamination and other forms of pollution.

Provide environmental training IAW AR 200-1, USARAK 200-4-1 and USARAK Pam 200-1. Publish training schedule's quarterly/annually.

Provide, upon request, assistance to Receiver for compliance with the National Environmental Policy Act (NEPA) and AR 200-2. (Costs are to be based upon current shop effective rates.)

Include the Receiver in the installation's HW disposal program. Provide, upon request from Receiver, advice and guidance on the proper storage, handling, transportation and disposal of HW.

Assist Receiver's personnel to ensure that HW designated for turn-in conforms with criteria set forth in applicable regulations.

Provide training classes at the Joint Regional Environmental Training Center (JRETC) for Environmental Quality Officers. Provide on-site training sessions for large groups. Provide advice on training requirements for compliance. Provide advice on training for sound environmental management. Maintain compliance required training records. Provide scheduled information exchange sessions for the Environmental Quality Officers and Management. Perform periodic visits to activities to evaluate the quality of the activities management program.

Obtain and maintain permits and certificates, interface with regulatory agencies, provide advice, guidance, and review of environmental-related documents. Bill Receiver annually for their portion (based on the Air Emissions Inventory Formula) of all applicable installation fees/documentation associated with the permits, certifications and emission amount of emission control/release under the Clean Air Act.

Provide archeological, wetlands, historical and endangered species investigations and guidance. Sustain forests and lands. Interface with regulatory agencies.

RECEIVER WILL: Submit training requests with fund cites. Reimburse tuition costs for elected training.

Reimburse all costs associated with the disposal of Receiver-generated HW and HM.

Appoint in writing and train an environmental compliance officer who will ensure operational compliance and coordinate environmental issues with the installation staff. Provide a copy of the appointment order to FRA PW Environmental Department.

Comply with applicable USARAK, EPA, OSHA, State, DOT, DOD, and other appropriate regulations concerning HW and HM. Request assistance from Environmental Resources Department, as required.

Directorate of Public Works

ENVIRONMENTAL COMPLIANCE

(Continued)

RECEIVER WILL: Allow Supplier its right to construct, use, and maintain across, over, and/or under the facilities hereby granted, electric transmission lines, telephone, water, gas, oil, sewer lines, and other facilities, in such a manner as may be necessary. (This includes, but is not limited to, the right to allow access to federal, state, or local agency representatives and USARAK or Department of Army personnel.) **NOTE:** These agreements include Federal Facility, Environmental Restoration, and underground storage tank compliance agreements, which are incorporated by reference herein.

Reimburse Supplier for the Receiver's portion of (all applicable installation fees/documentation) associated with the permitting, certifying and emission amount of emission/release under the Clean Air Act.

NOTE: Receiver may request services of DPW for compliance with NEPA and AR 200-2 at applicable rates. (There will be no cost for DPW review of NEPA documents as required by them as interested parties.)

POC: FRA, DPW, Environmental Dept, 384-3003/3093/3044
FRA, DPW, Fire Dept, 384-0774/0778

SEE SPECIAL ENVIRONMENTAL INSTITUTIONAL CONTROL (ATTACHMENT VII) TO THIS ISA.

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Reimbursable, actual cost of cleanup and training tuition costs

Directorate of Public Works

FACILITY CONSTRUCTION AND MAJOR REPAIR

SUPPLIER WILL: Review all requests/requirements necessary to modify existing facilities. Approve/disapprove said requests/requirements prior to initiating work. Provide Receiver-requested minor construction on a Supplier-approved basis, as available.

Provide facility master planning, engineering designs, drafting and reproduction services. Provide site survey report and inspection. Provide job planning and estimating required for the construction (military and minor), fabrication and repair of real property facilities and associated equipment at Receiver request. NOTE! 1: Functions identified as workable by local personnel are scheduled by the office responsible to complete the action. Those functions identified as not workable by local personnel will be contracted. NOTE 2: Systems furniture components used will be compatible to components used within the building. Reconfiguration, relocation, movement of furniture or power hookups and other modifications may be accomplished by qualified personnel only. Qualified personnel may include Receiver contract workers upon prior written approval from DPW.

Provide lock-changing services on interior locks within regulatory guidelines.

Provide supervisory and administrative (S&A) inspection of renovation projects.

Ensure that all construction and development projects are in compliance with the installation Master Plan. Complete DD Form 1391 to provide budgetary and scoping documentation and justification for all new construction projects costing \$300,000 or more. Provide project management support during design and construction of major projects. Maintain real property records for the installation.

Provide required space for office administration or operational purposes within the available assets.

Perform minor construction projects within installation funding limits, as well as AR 415-35.

Accept requests from Receivers (service orders or work orders). Perform design/estimating. Inspect contracts. Perform requested work by in-house resources as funding allows.

RECEIVER WILL: Retain buildings in present condition without change unless prior written authorization is obtained from DPW (DA Form 4283) authorizing any changes. Notify Master Planning/Real Property of any requirements to modify/add to existing facilities. Program, budget and fund mission related minor construction projects.

Provide Supplier with a summary of space requirements.

Submit Engineer Work Requests (DA Form 4283) IAW USARAK 420-2 to DPW Customer Services Branch citing the last three digits of the ISA (590). Develop project justification. Assist Supplier in the preparation of DD Form 1391. Submit document through command channels.

Directorate of Public Works

FACILITY CONSTRUCTION AND MAJOR REPAIR

(Continued)

RECEIVER WILL: Assign a primary and alternate building custodian. Provide the name and phone number of the selected building custodian(s) to DPW, Real Property.

Provide reimbursement for those construction and alteration projects that are made solely for the mission of the Receiver at the request of the Receiver. Submit Receiver program data involving recurring new work and O & M projects that will be solely utilized by the receiver.

(Prior to submission, all Receiver projects will be coordinated through Public Works for inclusion in the Installation Master Plan, citing approval by the Installation Commander, and for technical edit and review. Receiver will be the approval authority for Receiver projects.)

Reimburse for S & A inspection of renovation projects.

Comply with Supplier's regulations and directives.

POC: FRA, DPW, Project Mgmt Br, 384-3008
FRA, DPW, MESB, 384-6679
FRA, DPW, Master Planning, 384-3008/3109
FRA, DPW, Customer Services Branch, 384-3177/3658
FRA, DPW, Real Property, 384-1854

NOTE TO SUPPLIER AND RECEIVER:

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Basis for reimbursement:

Reimbursable, actual cost of project

Directorate of Public Works

FACILITY MAINTENANCE AND MINOR REPAIR

SUPPLIER WILL: Provide maintenance and repair of real property to include buildings, installed equipment, miscellaneous structures, roads and grounds, railroads, and surfaced areas. (Also included are landscaping of common areas exceeding 50 feet from buildings, fence repair, and weed control through the use of herbicides.) Perform all work based on specific work requests (work orders/service orders) and the receipt of adequate funding documents prior to beginning the work. Assign a work order prefix (**KCG**) for the Receiver. Perform work within DPW capabilities.

Operate the Self-Help Program. Provide available materials to authorized Receivers on a non-reimbursable basis. **NOTE:** Call Customer Services Branch to request information prior to calling Self-Help.

Perform periodic routine/cyclical preventive maintenance on all Army-owned real property (within fiscal limitations) to include scheduled preventive maintenance IAW AR 420-10, dated 15 April 1997, Chapter 3 and AR 420-70, dated 10 October 1997, Chapter 5.

Provide snow and ice removal and mowing services at the standard level of support on a non-reimbursable basis. Provide reimbursable snow and ice removal and mowing services at above standard level of support as requested by Receiver.

Provide snow and ice removal within available resources. Remove snow and ice from shared parking lots, streets, roads, etc. **NOTE: Building custodians are responsible for the removal of snow and ice from window ledges, exterior fire ladders, porches, and all doorways and walkways regardless of length.** Personnel will not go on the roof of any building without the approval of Public Works. Mow common use areas to within 50 feet of buildings. Mowing and landscape maintenance within 50 feet of each building is the Receiver's responsibility.

Provide snow and ice removal within available resources. Remove snow and ice from shared parking lots, streets, roads, etc. **NOTE: Building custodians are responsible for the removal of snow and ice from window ledges, exterior fire ladders, porches, and all doorways and walkways regardless of length.** Personnel will not go on the roof of any building without the approval of Public Works. Mow common use areas to within 50 feet of buildings. Mowing and landscape maintenance within 50 feet of each building is the Receiver's responsibility.

Perform work requested **by** the Receiver within funding limits as required. **NOTE:** Work shall consist of Service Orders called into DPW Trouble Call; and Projects submitted to DPW on an Engineer Work Request, DA Form 4283. (Service Order work is repair work that requires less than 24 hours labor or less than \$2,500.00 total cost. Project work is any work above the limitations of a Service Order.

Service Orders will be prioritized by response times as follows IAW Attachment 1 to DPW-ERM-03-96:

Directorate of Public Works

FACILITY MAINTENANCE AND MINOR REPAIR

(Continued)

PRIORITY 1 - or Emergency Request. Response Time = 30 minutes to 1 hour during the normal work day and 1 hour to 2 hours after hours.

PRIORITY 2 - or Urgent Request. Response Time = 4 hours to 3 work days.

PRIORITY 3 - or Routine Request. Response Time = 7 days.

PRIORITY 4 - or As Time Allows Request. Response Time = 30 days.

PRIORITY 5 - or Waiting for Materials Request. Response Time = 60 days.

PRIORITY 9 - or Branch Chief Referred Request. Response Time = 180 days.

4) Work Orders will be prioritized by response times as follows IAW Attachment 1 to DPW-ERM-03-96:

PRIORITY 1 - MUST DO NOW
(FWA - Emergency for Life or Property)

PRIORITY 2 - MUST DO IN THE NEAR FUTURE
(FWA - Command Interest Projects)

PRIORITY 3 - SHOULD DO - HIGH PRIORITY
(FWA Urgent by reason of need)

PRIORITY 4 - SHOULD DO - LOW PRIORITY
(FWA - Routine)

PRIORITY 5 - BACKLOG MAINTENANCE & REPAIR (BMAR) CANDIDATE DONE
WITH FUNDING WINDFALL
(FWA - Deferred)

PRIORITY 6 - NON BACKLOG MAINTENANCE & REPAIR (BMAR) CANDIDATE
(FWA - Not Used)

PRIORITY 7 - VERY LOW PRIORITY
(FWA - Not Used)

RECEIVER WILL: Identify DPW services required by submitting a DA 4283 (Facilities Engineering Work Request), or a Service Order, to DPW, Customer Services Branch citing last three digits of the agreement number (419). Call DPW Customer Service for emergency work orders. Call DPW, Customer Services Branch to request Service Orders for snow and ice removal. Reimburse for all above standard level and mission-unique work/service orders. NOTE: FWA does not use service orders to identify snow and ice removal requirements; as they are done on a priority system as outlined on the approved snow removal plan.

Mow all areas approximately 50 feet from your building. Cut grass 1.5 - 2 inches high, but do not cut closer than 1.5 inches. Mow approximately once a week during the growing season.

Directorate of Public Works

FACILITY MAINTENANCE AND MINOR REPAIR
(Continued)

Clear snow and ice from walks, driveways, porches, etc. Contact Self-Help on the installation for guidance on how to obtain snow removal products.

Perform repair and utilities (R&U) activities on a self-help basis at the same level of support expected of Supplier activities. Keep facilities in a safe and serviceable condition.

Perform minor maintenance such as replacing door handles and light bulbs, tightening loose bolts or screws in installed equipment, spot painting the interior of buildings for cosmetic repair, etc.

Allow Supplier to perform periodic routine/cyclical preventive maintenance on all Army-owned real property (to include scheduled preventative maintenance) as regulated/required by Supplier.

Accomplish new work on a self-help basis, as required and within capability of Receiver. Submit work requests on a DA Form 4283, clearly explaining in detail any proposed project. **NOTE:** The Supplier will approve all new work and work orders, and order materials for the Receiver. Completed work is subject to inspection by the Supplier.

POC: FRA, DPW, Operations Dept., 384-0098
FRA, DPW, Self-Help Center, 384-3681
FRA, DPW, Customer Services Branch, 384-3177/3664
FRA, DPW, Emergency Work Orders, 384-0802

NOTE TO SUPPLIER AND RECEIVER:

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Basis for reimbursement:

Reimbursable, actual cost of project

Directorate Public Works

FIRE PROTECTION

SUPPLIER WILL: Provide fire protection for buildings assigned to the Receiver.

NOTE: The Fire and Emergency Services must meet the requirements of Army Regulation (AR) 420-90, Facility Engineer Fire and Emergency Services and

- Department of Defense Instruction DODI.6055.6, Fire and Emergency Services Program as they relate to response criteria.

Provide emergency care by qualified Emergency Medical Technicians.

Provide a fire protection program. Provide fire prevention and protection services to include the ability to handle structural and chemical fire fighting.

Provide hazardous material mitigation support.

Conduct fire inspections and safety classes.

Maintain fire extinguishers, alarm systems and fire protection systems. Requisition and distribute fire extinguishers installed in real property. Determine reason for extinguisher discharge when used for other than to suppress fires.

Perform fire fighting responsibilities using recommended response times and procedures. Review work orders and projects involving fire and life safety issues. Conduct inspections as required by regulation. Remove hazardous materials using recognized procedures. Provide a monthly inspection at high hazard facilities. Provide quarterly, semi-annual or annual inspections of administrative/shop/warehouse type facilities.

Perform crash and rescue responsibilities using recommended response times and procedures. Provide Aircraft Rescue Fire Fighting (ARFF) as required for emergencies. **NOTE:** ARFF support for activities occurring off the installation and the cantonment area in support of training exercises of Receiver units is considered an enhanced level of service, and such service will be provided on a reimbursable basis.

Maintain and repair fire fighting equipment and components within available resources.

Provide for the supply of fire fighting equipment as required.

RECEIVER WILL: Alert immediately all personnel in the building when first discovering fire. Report any fire-related occurrence to the Fire and Emergency Services by dialing 911. Make every effort to extinguish the fire with available personnel while exercising reasonable and prudent care.

Provide material safety data sheets (MSDS) and a site safety location plan to the Fire and Emergency Services, for all hazardous materials used/stored in assigned facilities. Furnish the exact location of these materials.

Appoint a unit fire marshal and building fire warden. Attend fire prevention lectures when available. Participate in Supplier conducted fire suppression and training programs.

Prepare evacuation plans.

Submit work requests for maintenance and inspection of fire alarms, sprinkler systems, and portable fire extinguishers IAW Supplier directives. Reimburse Supplier for 6-year inspection of fire extinguishers, 12-year inspection on air cylinders and cart foam extinguishers.

Directorate Public Works

FIRE PROTECTION
(Continued)

Deliver fire extinguishers after every use to the Fire and Emergency Services for inspection, test, reseal, and recharge. Reimburse Supplier if fire extinguishers were discharged for other than to suppress fires.

Request assistance regarding fire prevention and emergency services from the Fire Chief.

Comply with applicable DA, DOD, USARAK and Supplier installation fire regulations and directives.

POC: FRA, DPW, Fire Chief, 384-0774

NOTE TO SUPPLIER AND RECEIVER:

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Basis for reimbursement:

Partially reimbursable

Directorate of Public Works

REFUSE COLLECTION AND DISPOSAL

SUPPLIER WILL: Provide refuse collection (trash and municipal solid waste materials), transportation, handling, and disposal services on a regularly scheduled basis, as determined by location, building number, quantity and size of dumpster(s).

Operate equipment utilized for transportation, disposal, or destruction of waste materials.

Furnish dumpsters. (Trash containers are the Receiver's responsibility.)

Empty dumpsters as requested on the schedule by the Receiver.

Notify Receiver should Supplier of service change for any reason.

NOTE: Refuse collection does not include handling hazardous waste or handling items other than trash in dumpsters.

RECEIVER WILL: Request services as required from DPW. Comply with Supplier's policy concerning dumpsters and pollutants by not dumping or disposing of any hazardous materials or hazardous waste into any dumpster. Ensure that DPW has access to dumpsters. Not leave trash outside of dumpster(s). Call Roads and Grounds Section when dumpsters are full and need to be emptied prior to the next regularly scheduled run.

Request services as required from Supplier.

Police area around dumpsters. Pick up paper, trash, rubble, debris, etc. on a daily basis and put in dumpsters or trash barrels.

Comply with Supplier's regulations and directives.

Reimburse Supplier for services received.

POC: FRA, Roads and Grounds, 384-1717/3670
FRA, DPW, Operations, 384-2078

NOTE TO SUPPLIER AND RECEIVER:

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Basis for reimbursement:

Reimbursable; cubic yards of refuse at the effective rate

Directorate of Public Works

UTILITIES

SUPPLIER WILL: Provide procurement, production, and distribution of utility services to include water, sewage, electrical, heating, air conditioning (if applicable) and other utility services for buildings assigned to the Receiver.

a. For metered buildings: Read meters to determine actual utility usage by the Receiver, if reimbursable.

b. For unmetered buildings: Compute actual usage by multiplying the effective utility rate against the gross square footage of the Receiver's assigned building(s), or space, as evidenced on USARAK Form 15 (Real Property records), if reimbursable.

Provide an energy conservation program. Provide assistance and guidance in meeting established goals. Aid in making all buildings energy efficient by adopting and promoting energy-saving products, equipment, and devices that are cost-effective and proven to significantly save energy resources. *NOTE:* Efforts to achieve goals will not impair the health, safety, or productivity of military and civilian personnel.

Operate utility plant and system, sewage and waste collection systems, and purchase utilities service. Provide effective energy conservation in fixed facilities with established energy conservation programs (FGA only).

RECEIVER WILL: Report immediately all utility-related deficiencies or malfunctions to the DPW Customer Services Branch. Request services from DPW as required. Install meters at own expense at Receiver's discretion.

Assign and appoint an energy officer and building energy monitor(s) to assist in meeting energy conservation goals. Forward a memorandum listing officer/monitor names to DPW Operations Department, ATTN: Utility Engineer. Update the memorandum as changes occur.

Promote the installation's Energy Awareness Program. Develop an energy efficiency plan through the Installation Energy Manager. *NOTE:* This plan will assist the command in meeting the mandated 35% energy reduction target by the year 2010 IAW Executive Order 13123. Exercise a common sense approach to utility consumption.

Comply with Supplier's policies as set forth in the following references: AR 11-27, USARAK Supplement 1 to AR 11-27, EPACT 1992, Executive Order 13123, AR 420-41, DOD 4170.10, DOD 4120.14, DOD 5100.50, DOD 5126.46 (Reference U), Public Law 92-523, Executive Order 12759.

POC: FRA, DPW, Operations, FRA, 384-1717/3670
FRA, DPW, Services Branch, 384-3177/3656
FRA, DPW, Utility Engineer, 384-3043

NOTE TO SUPPLIER AND RECEIVER:

Provide notification and obtain written approval from the DPW prior to making any changes in personnel, additions, or deletions to this agreement. This includes gross square footage and facility assignment of real property (storage, admin. latrine, etc.). Contact any/all of the following POCs with any changes: DPW ISA coordinator (384-0913), DPW Master Planning (384-3019/3136) or the DPW Real Estate Specialists (384-6679/3524).

Basis for reimbursement:

Reimbursable, calculated at the "A" rate (federal), if reimbursable

716th Ordnance Company (EOD)

EXPLOSIVE ORDNANCE DISPOSAL

SUPPLIER WILL: Provide explosive ordnance disposal personnel to detect, identify, render safe, recover and destroy explosive incendiary and nuclear ordnance.

Provide explosive ordnance disposal and training, as requested and within capabilities.

Perform explosive ordnance responsibilities as established by Title 49, Code of Federal Regulations, Sections 100 through 199, and DoD 5100.76-M, Physical Security of Sensitive Conventional Arms, 'Ammunitions, and Explosives.

RECEIVER WILL: Comply with Supplier's regulations and directives.

POC: FRA, Military Police Desk, 384-0823
FRA, 716th EOD, 384-7603
FRA, Security Manager, 384-0456
FRA, Command Operations Center, 384-6666

Basis for reimbursement:

Reimbursable, IAW AR 75-15/AFJI 32-3002

Provost Marshall

**LAW ENFORCEMENT, PHYSICAL SECURITY
AND VEHICLE/WEAPON REGISTRATION**

SUPPLIER WILL: Provide police services to maintain order and to enforce laws or regulations. Control vehicular and pedestrian traffic. Investigate criminal activity IAW regulations or other appropriate directives.

Conduct physical security/crime prevention inspections IAW USARAK Regulation 190-1 (Physical Security). Provide security-related planning and inspections IAW USARAK OPLAN 5645 (Combatting Terrorism) for on post Receivers.

Provide privately owned vehicle decals and registration.

Provide weapons registration. NOTE: IAW USARAK Reg 190-1, all active duty personnel performing duty on a USARAK installation will register privately owned weapons maintained in their household. The Military-Police Desk (MPD) at each post has the required forms. The procedures are:

a. Complete USARAK Form 877 (Registration of Personal Firearms) in triplicate. PVT through SSG will have their commander verify information, sign the 877, and indicate the class registration in block 8 of the form. SFC and above may sign the form themselves. They must still receive written permission to store firearms in family quarters, bachelor officer quarters (BOQ) or bachelor enlisted quarters (BEQ) on or off post. Take USARAK Form 877 (not the weapon) to the MPD. The MPD will register the weapon and send the pink copy to the unit commander. The form will be filed in the unit arms room and retained until 1 year after ETS/PCS, or the weapon is sold to another individual. If the weapon is sold to another service member, they must re-register the weapon under their name.

b. While at the MPD, USARAK Form 277 (Weapons Registration Record) will be completed and provided to the registrant. This is your proof of registration card, and must be carried whenever registered firearms are carried or transported on the installation.

Note: War trophy firearms must also be registered IAW the procedures listed above.

RECEIVER WILL: Secure own equipment IAW AR 190-11 through 190-51 and USARAK Regulation 190-1 (Physical Security Program).

Designate a Receiver point of contact for matters concerning the preservation of order, physical security and crime prevention.

Apprise Supplier of relevant information concerning serious incident reports.

Comply with Supplier regulations on law and order, physical security and crime prevention related to occupancy of the installation.

POC: FRA, Law Enforcement, 384-0825
FWA, 353-7886

Basis for reimbursement:

Reimbursable; 'special upgraded security of assigned USARAK equipment

Directorate of Community Activities
CHILD AND YOUTH SERVICES

SUPPLIER WILL: Provide quality day care service for children of authorized personnel ■ active duty military, including National Guard and Army Reserve personnel, Department of Defense civilian employees, and contract employees. Supervise Family Child Care homes. Provide surge care and special community programs through Supplemental Programs and Services (SPS). Provide centralized registration and training through SPS, to include teen baby-sitting and volunteer training. Furnish hot meals at least twice a day plus snacks. Sponsor a program to support the morale of parents by providing a comprehensive, year-round activities program that offers developmental activity schedules that are based on the children's age and developmental level. Plan daily programs for all ages of children, regardless of the time in care. **NOTE:** Programs include full day, hourly care, part day preschool, toddler time, and outreach programs, such as Romp 'N Stomp.

Provide off-site and on-site activities through a youth center which offers programs for young people in grades 1-12, to include a game room, dance studio, craft and activity room, snack bar area, gym and basketball court. (Off-site programs include scheduled day camps with field trips as well as before and after school programs.) Offer classes which could include piano, guitar, karate, gymnastics and tumbling, ballet, jazz dance, and drafts.

Establish a sports program that could include baseball, softball, basketball, volleyball, soccer, wrestling, track, swimming, football, and cheer leading.

Provide employment, computer and homework tutoring, and outreach services.

Provide structured activities to youth (grades K-6) which support the health, interpersonal, knowledge, reasoning, creative, vocational and self-awareness skills necessary to be successful in today's world. **NOTE:** Program includes before and after school care, full day, vacation, and summer camp activities. Activities may include recreational games, sports, instruction, arts and crafts, free choice play, and outdoor activities.

RECEIVER WILL: Comply with Supplier's regulations and directives.

POC: FRA, Child and Youth Services, 384-2031

Basis for reimbursement:

Reimbursable; individual user fees

Directorate of Community Activities

EDUCATION SERVICES

SUPPLIER WILL: Provide career counseling for all military personnel, their adult family members, Department of the Army civilians, and other personnel authorized under AR 621-5. Ensure all personnel are aware of entitlements, programs, and services available. Provide educational information. Discuss career options. Assist in planning personal and professional education goals. Provide other information and assistance as required.

Plan, process, organize, and control facilities, supplies, and equipment required to support individual and group training/education. Forecast training and education requirements. Inform personnel of available military education opportunities (through on/off post civilian institutions), tuition assistance, commissioning programs, professional military education programs, and other programs enumerated in AR 621-5. Advise personnel on education services provided through other activities and agencies. Advise individuals on military education goals. Research and advise individuals concerning their past education records. Evaluate and secure credit for military experience and other non-traditional forms of credit. Complete tuition assistance and VA forms. Affiliate with a Service Members Opportunity College (SOC). Assist applicants in enrolling in distance learning courses or degree programs. Prepare local college registration applications, financial aid, transcript requests, and other related services. Brief in-coming personnel on available education programs and services. Brief out-going personnel on VA benefits.

RECEIVER WILL: Comply with Supplier's regulations and directives.

POC: FRA, Education Officer, 384-0970

Basis for reimbursement:

Reimbursable; tuition and/or user fees

Directorate of Community Activities

MORALE, WELFARE, AND RECREATION ACTIVITIES

SUPPLIER WILL: Provide access to recreational facilities which could include a gymnasium or a fitness center. Provide an athletic department that offers year-round team sports. NOTE: If possible, the fitness center should be equipped with a nautilus room, free-weights and exercise rooms, dry saunas, steam rooms, showers, volleyball, basketball, exercise bicycles, rowing machines, racquetball courts, and a pool. Outdoor programs could include golf, softball, tennis, soccer, and flag football.

Provide access to low-cost rental equipment, to include basketballs, softballs, badminton, volleyball and horseshoe equipment, pop-up and utility campers, tents, sleeping bags, stoves, lanterns, coolers, back packs, and other camping essentials.

Make available special adventure outings and tours open to all installation personnel.

Provide access to recreational and general reference library services.

Furnish brochures, maps, guides, and information on tourist areas, parks, bus, train and airline schedules.

Provide access to art and craft equipment, classes, and discount supplies for craft activities such as ceramics, woodworking, framing, needlework, airbrushing, drawing, oil and watercolor painting, and other activities. Provide automotive instruction and machinery to assist in repairs.

Provide access to facilities which could include a golf course, and skeet/trap range. Maintain a listing of available entertainment facilities, community and recreational clubs; campgrounds and marinas, including locations, membership requirements and fees.

Provide vehicle and trailer storage for military personnel assigned and residing on U.S. Army Alaska installations if available.

NOTE: There are no military clubs at Fort Richardson.

RECEIVER WILL: Comply with Supplier's regulations and directives.

POC: FRA, Library, 384-1648
FWA, 353-2645
EGA, 873-3217

Basis for reimbursement:

Reimbursable; individual user fees

Equal Employment Opportunity Office

EQUAL EMPLOYMENT OPPORTUNITY (EEO) SERVICES

SUPPLIER WILL: Provide necessary EEO services, to include counseling, complaint processing, technical assistance, and training to civilian personnel.

Provide notification regarding meetings of EEO Special Emphasis Program Committee sessions and other EEO sponsored meetings.

RECEIVER WILL: Promote and adhere to all EEO policies established by the Supplier.

Comply with AR 690 series, local policies and procedures, and all other applicable statutes, rules, and regulations.

POC: FRA, EEO, 384-2080/2109/2034
FWA, 353-9063

Basis for reimbursement:

Reimbursable; direct incremental costs attributable to Receiver, i.e. overtime, over-hire, supplies, etc.

Safety

SAFETY AND OCCUPATIONAL HEALTH

SUPPLIER WILL: Administer a safety program that results in safe facilities, work areas, equipment, and work procedures. *NOTE:* This program consists of inspections, publication of periodicals, creation of audiovisual products, conducting safety meetings and briefings, analysis of accidents, and providing feedback to supervisors and personnel.

Provide an occupational safety program for on post Receiver personnel.
NOTE: This includes determination and application of standards and regulations, identification of hazards, hazard abatement, procedural and personnel actions.

Establish, maintain, and control a safety program IAW the Safety and Occupational Health Policy set forth in Department of Defense Directive 1000.3, Department of Defense Instruction 6055.1, and AR 385-10.

RECEIVER WILL: Comply with Federal, State, and local safety/health standards such as to provide a workplace free from recognized hazards that may cause death or serious physical harm to employees.

Ensure that employees comply with standards, rules, regulations, and orders applicable to their own actions and conduct. Comply with the Supplier's regulations and directives.

POC: FRA, Safety Office, 384-2329

FWA, 353-7412

FGA, 873-1129

Basis for reimbursement:

Non-reimbursable; on post inspections

Reimbursable; off post inspections based on square footage, to include travel and per diem costs

COST CALCULATIONS

Category:	Common Use Facility Construction, Operations Maintenance, & Repair
Account:	132078.K
	Non Reimbursable
TOTAL ESTIMATED COST:	TBD

Category:	Custodial
Account:	131079.M4000
Reimbursable (per net square footage of level of support requested on contract.)	
TCTAL ESTIMATED COST:	\$2,483.00

Category:	Entomology
Account:	131079.M3
Reimbursable for actual cost of each work request.	
TOTAL ESTIMATED COST: TBD	

Category:	Environmental	Cleanup
Account:	131056.83	
Reimbursable for actual cost of clean up of spills per incident.		
TOTAL ESTIMATED COST:	TBD	

Category:	Environmental	Compliance
Account:	131056.12	(Training)
	131056.15	(Hazardous Waste Disposal)
Reimbursable for actual cost for training		\$ _____
Reimbursable for actual cost for hazardous waste disposal		\$ _____
TOTAL ESTIMATED COST: TBD		

Category:	Facility Construction and Major Repair
Account:	132076.L
Reimbursable for actual cost of work request. All mission unique minor construction is also included as reimbursable.	
TOTAL COST: TBD	

Category:	Facility Maintenance and Minor Repair
Account:	132078.K3 (Grounds)
	131079.M5 (Snow Removal)
Reimbursable for actual cost of work requested.	
TOTAL COST: TBD	

COST CALCULATIONS
(Continued)

Category: Refuse Collection and Disposal

Account: 131079.M2 (EXAMPLE: 1 dumpster (equals 8 cubic yards) serviced 1 time each week times \$3.8486 Fort Richardson rate per cubic yard = \$30.789 (for 1 dumpster serviced per week) X 52 weeks in a year = \$1,601.83.)

Building 984 has "1" (6 cu yd) shared dumpster service 2 times per week = 12 cubic yards X \$3.8486 (FRA) rate per cubic yard = \$46.184/wk X 52 weeks/yr = \$2,401.57. Kodiak Coast Guard utilizes 17% of the total building: 22,520 Gr. Sq Ft. (3,733/22,520 = 17% (17% X \$2,401.57 = \$408.27)

Reimbursable based on actual cost per refuse contract.

TOTAL COST: \$408.00

Category: Utilities

Fort Richardson - Building #:

ELECT: FY 99 factor of \$0.6840 per gross square foot (3,733) = \$2,553.37

STEAM: FY 99 factor of \$0.6265 per gross square foot (3,733) = \$2,338.73

WATER: FY 99 factor of \$0.1439 per gross square foot (3,733) = \$ 537.18

SEWAGE: FY 99 factor of \$0.0945 per gross square foot (3,733) = \$ 352.77

Reimbursable based on gross square footage.

TOTAL COST: \$5,782.00

TOTAL ANNUAL "ESTIMATED" COST of Utilities:	\$5,782.00
TOTAL ANNUAL "ESTIMATED" COST of Refuse:	\$ 408.00
TOTAL ANNUAL "ESTIMATED" COST of Custodial	\$2,483.00
TOTAL ANNUAL "ESTIMATED" COST of ISA:	\$8,673.00

COST CALCULATIONS
(Continued)

Category: Fire Protection

Account: 131079.M1

Recharging fire extinguisher is normally non-reimbursable. However, a charge will be incurred when fire extinguishers have been maliciously discharged. Charges are as follows per piece:

10 lb ABC Dry Chemical Fire Extinguishers:	Recharge	\$10.00
	Air	1.25
	Hydro Test	10.00
	Gauges	3.00
5 lb ABC Dry Chemical Fire Extinguishers:	Recharge	\$ 5.00
	Air	1.25
	Hydro Test	10.00
	Gauges:	3.00
5 lb Purple K Chemical Fire Extinguishers:	Recharge	\$ 5.00
	Air	1.25
	Hydro Test	10.00
	Gauges:	3.00
20 lb ABC Dry Chemical Fire Extinguishers:	Recharge	\$ 5.00
	Air	1.25
	Hydro Test	10.00
	Gauges:	3.00

Note 1: Perform hydro test if extinguisher is over 6/12 years old; b. Replace gauges if broken; c. Six year inspection will require fee payment; d. Twelve year inspection on air cylinders and cart foam extinguishers will require a fee.

Note 2: All existing fire extinguishers which are 6 years old must be taken to the DPW, discharged, inspected internally and recharged.

Reimbursable based on actual cost of misuse of fire extinguishers.

TOTAL COST: TBD

ENVIRONMENTAL INSTITUTIONAL CONTROL

Fort Wainwright (FWA) and Fort Richardson (FRA) have been identified on the U.S. Environmental Protection Agency's National Priorities List as a Comprehensive Environmental Response, Compensation, Liability Act (CERCLA) or "Superfund Sites" as enacted by Public Law 42 United States Code (USC) 1901 et seq. and defined by Title 40 of the Code of Federal Regulations (CFR), Part 300 et seq. All contiguous and non-continuous acreage (Approx. 915,000 Acres at EWA and Approx 62,000 Acres at FRA), are included in this designation and are being remediated under the DOD Defense Environmental Restoration Program (DERP). In addition, Fort Greely has been included in the Department of Defense (DOD) Base Realignment and Closure (BRAC) Program and in accordance with DOD policy, is being cleaned-up under the DERP.

In accordance with CERCLA, all known source areas of contamination on these installations have been or are currently under investigation to determine the type and extent of contamination. The acreage addressed in this document contains numerous source areas of known contamination, however, due to the nature and type of training conducted, there is a potential for unidentified contamination to exist within the corridors selected. Historical records indicate that the area now known as the Tanana Flats Training Area was part of an aircraft bombing and gunnery range. This opens the potential for contamination by unexploded ordnance (UXO). Prior to 1986, it was not uncommon for units to leave damaged equipment or empty and partially full drums of petroleum based products, i.e. fuels and lubricants, or chlorinated compounds i.e. solvents, pesticides, and clearing compounds in the training areas. The drums and damaged equipment were seldom retrieved from the field.

For this reason, all work involving the modification of facilities or excavation of any kind shall be coordinated via the USARAK "Work Clearance Permit" a minimum of 5 working days prior to mobilization to the site. Coordination requirements are outlined on the permit.

In addition, if soil or groundwater must be removed from the work site, it shall be containerized in United Nations **approved**, Performance Oriented Packaging (UN/POP) containers as specified in 49 CFR 178.500, Specifications and Maintenance of Packaging, labeled as non-regulated waste, sampled and analyzed for potential contamination, and moved to an approved storage area. The area shall be approved by the Fort Wainwright Range Control and Public Works Environmental Office prior to usage. **NOTE: Soil and groundwater shall not be removed from any part of the installation without written authorization from a duly appointed USARAK representative.**

If contaminated soils, drums, unexploded ordnance or unusual debris are found on or around the work site, the agency shall stop work immediately and notify the Fort Wainwright Range Control Officer and Public Works Environmental Office. Work at this site will be suspended until the area is cleared by Range Control. For this reason, contractors shall maintain communication with Range Control via two-way radios or portable telecommunication equipment while working in the training area. Purchase or rental of such equipment shall be the responsibility of the contractor conducting the work. The Agency shall coordinate all phases of construction with the Range Control Officer.